

Regular Board Meeting
June 19, 2025
Minutes

1. Call to Order

Notice of the time of the meeting and agenda having been posted on the library bulletin board and one other public place, forty-eight hours prior to the meeting as required by law, the meeting was called to order at 6:00 p.m. by Kristine O'Sullivan, President.

President O'Sullivan appointed Trustee Benden to serve as Secretary Pro Tem.

2. Swearing in Newly Appointed Trustee by Village Clerk Karen Agoranos

Mount Prospect Village Clerk Karen Agoranos swore in Andrea Shaeffer.

3. Roll Call

Present: Marie Bass, Mary Anne Benden, Sylvia Fulk, Brian Gilligan, Kristine O'Sullivan, Andrea Shaeffer

Absent: Sylvia Haas

Staff Present: Anne Belden, Jo Broszczak, Malachi Kohlwey, Jaime Lopez, Su Reynders, Jimmy Stefanis, Suzanne Yazel

Visitors: Village Clerk Karen Agoranos, Eric Shaeffer, Ann Marie Stephenson

4. Public Comment

There was no public comment.

5. President's Report

President O'Sullivan welcomed Andrea Shaeffer to the Library Board. She reported there will be a trustee orientation at the August 7 Committee of the Whole meeting and that all board members are invited to attend.

6. Consent Agenda

- a. Minutes of Regular Board Meeting of May 15, 2025
- b. Minutes of Civic Connections of May 29, 2025
- c. Minutes of Special Board Meeting of June 5, 2025
- d. May 2025 Bills and Financial Reports

Motion was made by Trustee Benden and seconded by Trustee Gilligan to approve the Consent Agenda as presented. Roll Call Vote: AYES: Bass, Benden, Fulk, Gilligan, O'Sullivan, Shaeffer. NAYS: None. ABSENT: Haas. ABSTAIN: None. Motion carried.

7. Public Technology Audit Results

IT Manager Jaime Lopez presented the results of the Public Technology Audit, one of the goals identified in the strategic plan. He reported that our public technology including

desktop computers, printers, and copiers, is appropriately up to date, meets the needs of the community, and has an appropriate and identified refresh cycle.

8. Committee Appointments 2025-2026

President O'Sullivan appointed the 2025-2026 committee members as follows:

- Finance: Brian Gilligan, Chair; all trustees will serve
- Personnel: Kristine O'Sullivan, Chair; all trustees will serve

9. LED Retrofit ComEd Grant Opportunity

Executive Director Reynders gave a presentation on the ComEd LED Incentive Program highlighting the options that are being explored, cost savings for the project, and the anticipated timeline. Trustees supported the program and will review proposals or bids as the project moves forward.

10. Review/Approve Social Media and Public Technology Use Policies

Trustees reviewed the Social Media Policy and requested one amendment: Section III G7 to change "child pornography" to "sexual abuse material."

Trustees reviewed the Public Technology Use Policy and requested two amendments: Section III B1 to delete the word "controversial" and Section V C to use the word "individuals" in place of "people."

Motion was made by Trustee Bass and seconded by Trustee Fulk to approve the Social Media and Public Technology Use Policies as amended. Voice vote carried.

11. Executive Director Report

Executive Director Reynders reviewed the highlights of the monthly library report and answered questions. She reported that the summer reading weekend launch (May 31 and June 1) led to a 51% increase in patron signups over 2024. Trustees expressed their enthusiasm for the vibrant and engaging style of the *Preview* newsletter.

12. Trustee Reports and Comments

Trustee Mary Anne Benden attended the Tuesday, May 20 Foundation Board meeting.

13. Upcoming Meetings and Events Calendar

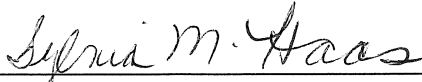
- June 23 – Foundation Board Meeting – Brian Gilligan
- July – Meet the Board – Kristine O'Sullivan
- July 3, 6:00 p.m. – Committee of the Whole Meeting – canceled
- July 4 – Fourth of July Parade
- July 17, 6:00 p.m. – Regular Board Meeting
 - Audit Presentation; Second Quarter Financial Review; Architect/CM Presentation for Project B
- July 19-20 – Friends Book Sale

Mount Prospect Public Library
Board of Library Trustees
10 S. Emerson Street | Mount Prospect, IL 60056

- g. No Foundation Board Meeting held in July
- h. August 7, 6:00 p.m. – Committee of the Whole Meeting – New Trustee Orientation

14. Adjournment

Motion was made by Trustee Bass and seconded by Trustee Fulk to adjourn the Regular Board meeting at 6:59 p.m. Voice vote carried.



Sylvia M. Haas, Secretary

Approved as submitted 07/17/2025